



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

September 5, 2018

NOTICE TO PROSPECTIVE BIDDERS

SMALL BUSINESS ENTERPRISE

Subject: Invitation to Bid on Purchase Order Contract 11833000

County: Mitchell

Project Description: Tree Service Work Upon Request

The North Carolina Department of Transportation is requesting bids for tree service work upon request along various primary and secondary routes in Mitchell County.

The availability date for this project is **November 5, 2018**.

The completion date for this project is **November 4, 2019**.

Sealed bids must be received in the NC Department of Transportation Division Office at 55 Orange Street, Asheville, NC 28801 by 2:00 p.m. on Wednesday October 3, 2018. Bids must be submitted on the official bid sheet included in the proposal and display the following statement on the front of the envelope:

**QUOTATION FOR CONTRACT # 11833000 – TREE SERVICE WORK UPON REQUEST
ALONG VARIOUS PRIMARY AND SECONDARY ROUTES IN MITCHELL COUNTY TO BE
OPENED AT 2:00 P.M. ON WEDNESDAY, OCTOBER 3, 2018.**

ATTN: MIKE CALLOWAY, DIVISION PROJECT MANAGER

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION THIRTEEN
POST OFFICE BOX 3279
ASHEVILLE, NC 28802-3279

Telephone: (828) 251-6171
Fax: (828) 251-6394
Customer Service: 1-877-368-4968

Location:
55 ORANGE STREET
ASHEVILLE, NC 28801-2340

Website: www.ncdot.gov

This is a Small Business Enterprise (SBE) contract. To qualify for the NCDOT SBE Program a firm must have an annual gross income of \$1,500,000 or less, exclusive of materials. Only contractors currently certified as an SBE Contractor by the Contractual Services Unit of NCDOT and listed in the Directory of Transportation Firms at bid opening will be considered for award of this project.

Prospective bidders who qualify for the SBE Program and are not currently certified should submit a completed application packet prior to bid submittal to allow for review time. The application packet and additional information on the program may be obtained online at:

<https://connect.ncdot.gov/business/SmallBusiness/Pages/default.aspx>

Per G.S. 136-28.10, a NC General Contractor's license and contract payment and performance bonds may be waived for SBE contracts. For this project, the NC General Contractor's license and contract payment and performance bonds will be waived.

It shall be the responsibility of the bidder to check our website for any addenda prior to submitting their bids. **For each addendum issued, bidders are directed to sign the addendum acknowledgement form located in the contract proposal.**

The North Carolina Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights of 1964 (78 Stat.252) and the Regulations of the Department of Transportation (49 C.F.R., Part 21), issued pursuant to such act, hereby notifies all bidders that it will affirmatively insure that the contract entered into pursuant to this notice will be awarded to the lowest responsible bidder without discrimination on the grounds of sex, race, color, or national origin.

Proposals may be obtained online at: https://connect.ncdot.gov/letting/Pages/Letting-List.aspx?let_type=13&let_status=Advertised.

Sincerely,

A handwritten signature in blue ink that reads "Dan Johnson". The signature is fluid and cursive, with the first name "Dan" and last name "Johnson" clearly legible.

Dan Johnson
Division Proposal Engineer

cc: Mr. M.T. Gibbs, P.E., Division Engineer
Mr. C.A. Guffey, District Engineer
Mr. S.W. Tate, Mitchell County Maintenance Engineer
Mr. M.K. Calloway, Division Project Manager